



Village of South River
WATER DEPARTMENT

63 Marie Street, P.O. Box 310, South River, Ontario P0A 1X0
Phone: (705)386-2573 Fax: (705)386-0702 E-mail: info@southernriver.ca

TENANT BILLING
By-law 5-2014

PROPERTY OWNER

I _____ (name) _____, owner of the property known as _____ (street address) _____,
_____ (mailing address) _____ roll number 4956-000-001- _____ -0000, agree to have the water
billing set up in the name of _____ (tenant) _____, effective _____ (date) _____.

There will only be one bill produced per billing cycle and will be mailed to the tenant at the address provided below. Additional copies of bills and/or statements may be requested at a cost of \$25.00 per document. The Water bill will be mailed to the most recently provided address on file. It is the responsibility of the property owner to ensure the mailing address is correct.

The property owner agrees to pay for the cost of a final reading and/or any other fees required to set-up the above noted water account in the name of a tenant. A water account will not be set up in the name of a tenant if there is an existing balance owing on the account.

Should the account fall into arrears, the billing will default back to the name and address of the property owner. Any arrears and/or fees owing at the time of default shall be the responsibility of the property owner.

The property owner is responsible for payment on this account whether the bills are sent to the tenant or property owner. If there are arrears owing on this water account after the final due date of the year, the arrears will be transferred to the corresponding tax account.

Tenant Address

Property Owner Phone

Property Owner E-mail/Alternate Contact

Property Owner Signature

Date



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TENANT BILLING

By-law 5-2014

TENANT

As the tenant of the property known as _____ (street address) _____, roll number

4956-000-001-_____ -0000, I agree to have the water billing set up in my name

_____ (tenant) _____, effective _____ (date) _____.

Water bills should be mailed to me at the address:

The tenant acknowledges their obligation to pay applicable fees to set-up the account and perform a final reading upon moving out. **The request for a final reading shall be made in writing to the Village of South River Municipal office at least 15 business days prior to the required reading date.**

By-law 5-2014 authorizes the Village of South River to shut off the water in default of payment.

Tenant Signature

Date



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By-law 5-2014

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TENANT BILLING

By-law 5-2014

TENANT

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4956-000-001- _____ -0000, I agree to have the water billing set up in my name
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Tenant Signature

Date

Tenant Phone Number

Tenant Email

- Village Copy -